

**AGENDA**  
**BOARD OF MAYOR & ALDERMEN**  
November 18, 2024 Meeting  
Sevierville Civic Center  
6:00 P.M.



**AGENDA**  
**BOARD OF MAYOR & ALDERMEN**  
November 18, 2024 Meeting  
Sevierville Civic Center  
Council Hall  
6:00 P.M.

**A. CALL TO ORDER**

1. Pledge of Allegiance
2. Invocation

**B. ROLL CALL**

**C. MINUTES – 11/4/2024**

**D. PUBLIC FORUM**

**E. REPORTS – Monthly Department Reports**

**F. COMMUNICATIONS FROM MAYOR & ALDERMEN**

New and Promoted Employee Introductions

**G. OLD BUSINESS**

**H. NEW BUSINESS**

1. Consider approval of **Resolution R-2024-014** – A Resolution directing payment of SCES in-lieu of property tax – *Lynn McClurg* 1
2. Consider approval of **Property Conveyance** to Sevier County Electric System – *Dustin Smith* 4
3. Consider approval of a **grant application** to the Walmart Foundation’s Spark Good program in the amount of \$5,000 – *Holly Jones* 6
4. Consider approval of **Automated Side Load Solid Waste truck rental** in the amount of \$13,500 – *Doug Tarwater* 8
5. Consider approval of **Project Supplement No. 5 with Orchard, Hiltz & McCliment, Inc.**, for engineering services for the design and bidding of a second tank at Smithwood tank site for a not-to-exceed amount of \$115,000 – *Keith Malone* 10

**I. ADJOURNMENT**

**BOARD OF MAYOR AND ALDERMEN  
CITY OF SEVIERVILLE, TENNESSEE  
November 4, 2024**

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on November 4, 2024 at 6:00 PM.

**Present and participating at the meeting:**

Robbie Fox, Mayor  
Wayne Helton, Alderman  
Devin Koester, Vice Mayor  
Travis L. McCroskey, Alderman  
Mitch Rader, Alderman  
Joey Ohman, Alderman

**Senior Staff present:**

Corey Divel, Development Director  
Matt Henderson, Fire Chief  
Keith Malone, Water & Sewer Director  
Joseph Manning, Police Chief  
Lynn McClurg, Chief Financial Officer/City Recorder  
Martha Norris, Convention Center Director  
Ed Owens, City Attorney  
Bob Parker, Parks & Recreation and Golf Director  
Dustin Smith, Deputy City Administrator  
Doug Tarwater, Public Works Director  
Russell Treadway, City Administrator  
Brian Wagner, Information Services Director

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the minutes of the October 21, 2024 meeting and to dispense with the reading. Motion carried.

**PUBLIC FORUM**

Mayor Fox opened the public forum section of the meeting. There being no comments, the public forum was closed.

**REPORTS & COMMUNICATIONS**

Mayor Fox noted the submission of monthly reports.

**NEW BUSINESS**

Mayor Fox recognized Brian Wagner, who presented and placed for passage a Resolution R2024-013 Authorizing the IT Director to Redact Sensitive Information in Supporting Documents to Protect Municipal Information Systems. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the resolution as presented. Motion carried.

Mayor Fox recognized Holly Jones, who presented a contract with the East Tennessee Development District (ETDD) in the amount of \$35,000.00 for grant management for the FY2022 Appalachian Regional Commission (ARC) grant for construction of phase II wastewater infrastructure. A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the contract as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval to purchase flooring material from low-cost vendor Interface Americas in the amount of \$24,086.39. Parker noted that the failure of a sump pump caused considerable damage to floors and that staff will perform the related labor. A motion was made by Alderman McCroskey and seconded by Alderman Ohman to approve the purchase as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of amendment #1 to the Mattern & Craig engineering contract for the City Park project in the amount of \$10,000.00. Parker detailed that the incremental amount is for locating all utility services within the park. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the contract amendment as presented. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval of professional services for recruit firefighter training with the Tennessee Fire Service and Codes Enforcement Academy in the amount of \$11,207.70. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the request as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval to purchase a Dodge Ram 1500 crew cab truck under state contract SWC209-84817 from Chrysler Dodge Jeep Ram of Columbia in the amount of \$40,655.00. Malone noted that the vehicle is a replacement for a truck that was totaled and that we have received an insurance payment of \$36,250.00. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the purchase as requested. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of change order #3 to the McCroskey Island wastewater treatment plant expansion project contract with Judy Construction Co. in the amount of \$185,155.78. Malone noted that the majority of the change order is related to digester cleaning, site lighting and electrical modifications. A motion was made by Alderman Rader and seconded by Alderman McCroskey to approve the change order as presented. Motion carried.

Mayor Fox recognized Joe Manning, who requested approval to purchase one Kenwood radio and associated equipment for dispatch from LandAir Total Communications in the amount of \$11,545.87. Manning noted that Land Air is currently under agreement with all agencies in Sevier County and that the equipment is designed for interoperability. A motion was made by Alderman Ohman and seconded by Alderman McCroskey to approve the purchase as presented. Motion carried.

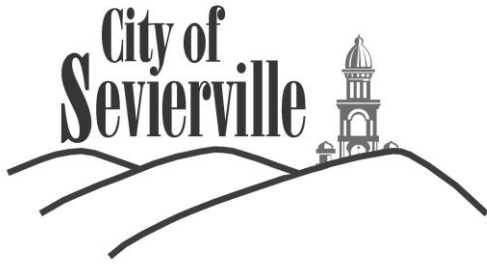
Mayor Fox recognized Joe Manning, who requested approval to purchase 80 Kenwood Viking VP8000 series multi-band portable radios from LandAir Total Communications in the total amount of \$176,220.00. Manning noted that Land Air is currently under agreement with all agencies in Sevier County and that the equipment is designed for interoperability. A motion was made by Alderman Ohman and seconded by Alderman McCroskey to approve the purchase as presented. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval to purchase 74 tasers and accessories from Axon Enterprise, Inc., a sole source vendor in the amount of \$345,920.40. Manning noted that the purchase includes cartridges, training and certification, and that payment is due in installments over five years. A motion was made by Alderman Helton and seconded by Vice Mayor Koester to approve the purchase as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:11 PM.

Approved: \_\_\_\_\_  
Robbie Fox, Mayor

Attest: \_\_\_\_\_  
Lynn K. McClurg, City Recorder



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## Board Memorandum

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**DATE:** November 18, 2024

**AGENDA ITEM:** Consider approval of Resolution R-2024-014 -  
A Resolution directing payment of SCES in-lieu  
of property tax.

**PRESENTATION:** After having received revenue and net investment figures from the Sevier County Electric System, in-lieu of property tax calculations were made in accordance with the Tennessee Code Annotated. Attached is a worksheet detailing the payment calculations, the methodology of which is identical to FY2024. The balance of the tax equivalent will be deposited into the General Fund of the City of Sevierville.

**REQUESTED ACTION:** Approval of Resolution R-2024-014.

**RESOLUTION R-2024-014**

**DIRECTING PAYMENT OF TAX EQUIVALENT**

WHEREAS, TENNESSEE CODE ANNOTATED SECTION 7-52-304 empowers a municipality to cause to be paid from its electric system revenues for each fiscal year an amount for payments in lieu of taxes, called “tax equivalents” on its electric system and electric operations; and

WHEREAS, the necessary data has been supplied by the electric system of the CITY OF SEVIERVILLE and the calculation of total tax equivalents in the amount of \$2,541,968.96 has been made in accordance with the provisions of Tennessee Code Annotated Section 7-52-304;

NOW, THEREFORE, BE IT RESOLVED by the BOARD OF MAYOR AND ALDERMEN of the CITY OF SEVIERVILLE, TENNESSEE:

SECTION 1: In accordance with Tennessee Code Annotated Section 7-52-307, the CITY OF SEVIERVILLE hereby directs the Sevier County Electric System to make in-lieu of tax payments for the fiscal year beginning July 1, 2024 to the following taxing jurisdictions:

<u>JURISDICTIONS</u>	<u>AMOUNT</u>
GATLINBURG	\$ 6,453.07
PIGEON FORGE	8,353.42
PITTMAN CENTER	2,667.62
SEVIER COUNTY	543,737.53
BLOUNT COUNTY	20,932.25
JEFFERSON COUNTY	7,273.24

The balance of the total in lieu tax payment that remains following the above payments shall be paid into the General Fund of the City of Sevierville. This Resolution passed this 18<sup>th</sup> day of November 2024.

APPROVED: \_\_\_\_\_  
Robbie Fox, Mayor

ATTEST:

\_\_\_\_\_  
Lynn K. McClurg, City Recorder



## City of Sevierville Sevier County Electric System Fiscal Year 2025 In Lieu Tax

### Code 7-52-304 Tax Equivalents Authorized

The total amount so paid as tax equivalents shall not exceed the sum of the following:

A. The equalized tax rate multiplied by the net plant value multiplied by the assessment ratio.

Jurisdiction	Net Investment	Assessment Ratio	Tax Rate	Equalization Ratio	Tax Equivalent
Sevierville	53,092,059.84	0.55	0.4254	0.5362	66,606.49
Gatlinburg	17,407,695.34	0.55	0.1257	0.5362	6,453.07
Pigeon Forge	17,146,077.81	0.55	0.1652	0.5362	8,353.42
Pittman Center	1,423,147.25	0.55	0.6356	0.5362	2,667.62
Sevier County	160,190,430.08	0.55	1.4800	0.5362	699,178.04
Blount County	6,166,847.11	0.55	1.5900	1.0000	53,929.08
Jefferson County	2,142,768.68	0.55	1.4300	1.0000	16,852.88
<b>Total</b>					<b>854,040.60</b>

Equalization Rate is capped at 1.0 for utilities

B. Four percent of the average of revenue less power costs from electric operations for the preceding three fiscal years.

**Three year average x .04 provided by Sevier County Electric System**

**\$1,687,928.36**

**Total Tax Equivalent to be paid by Sevier County Electric System**

**\$2,541,968.96**

### County Distribution: Code 7-52-307(1) Distribution of Tax Equivalents

The municipality shall allocate 22.5% of the total tax equivalent for the benefit of county taxing jurisdictions....shall divide the amount in proportion to the ratios of the net plant values of the respective jurisdictions to the total net plant value. **\$571,943.02**

Jurisdiction	Net Investment	% of Total Investment	22.5% of Total Allocated
<b>Sevier County</b>	160,190,430.08	95.07%	<b>\$543,737.53</b>
<b>Blount County</b>	6,166,847.11	3.66%	<b>\$20,932.25</b>
<b>Jefferson County</b>	2,142,768.68	1.27%	<b>\$7,273.24</b>
<b>Total</b>	<b>168,500,045.87</b>	<b>100.00%</b>	<b>\$571,943.02</b>

### Municipality Distribution: Code 7-52-307(2) Tax Equivalent Amounts

The municipality shall allocate to each city taxing jurisdiction, other than itself, in lieu of all taxes....of that city taxing jurisdiction, an amount equal to the equalized property tax rate of such other city taxing jurisdiction multiplied by the net plant value of the electric plant, plus the book value of materials and supplies located within the boundaries of such other city taxing jurisdiction multiplied by the assessment ratio...

The amount to be paid into Sevierville's general fund shall be the balance of the total tax equivalent after deducting the amounts paid to county and municipality jurisdictions.

Total Tax to be Paid	\$2,541,968.96	100.00%
Gatlinburg	\$6,453.07	0.25%
Pigeon Forge	\$8,353.42	0.33%
Pittman Center	\$2,667.62	0.10%
Sevier County	\$543,737.53	21.39%
Blount County	\$20,932.25	0.82%
Jefferson County	\$7,273.24	0.29%
Sevierville	\$1,952,551.83	76.81%



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## Board Memorandum

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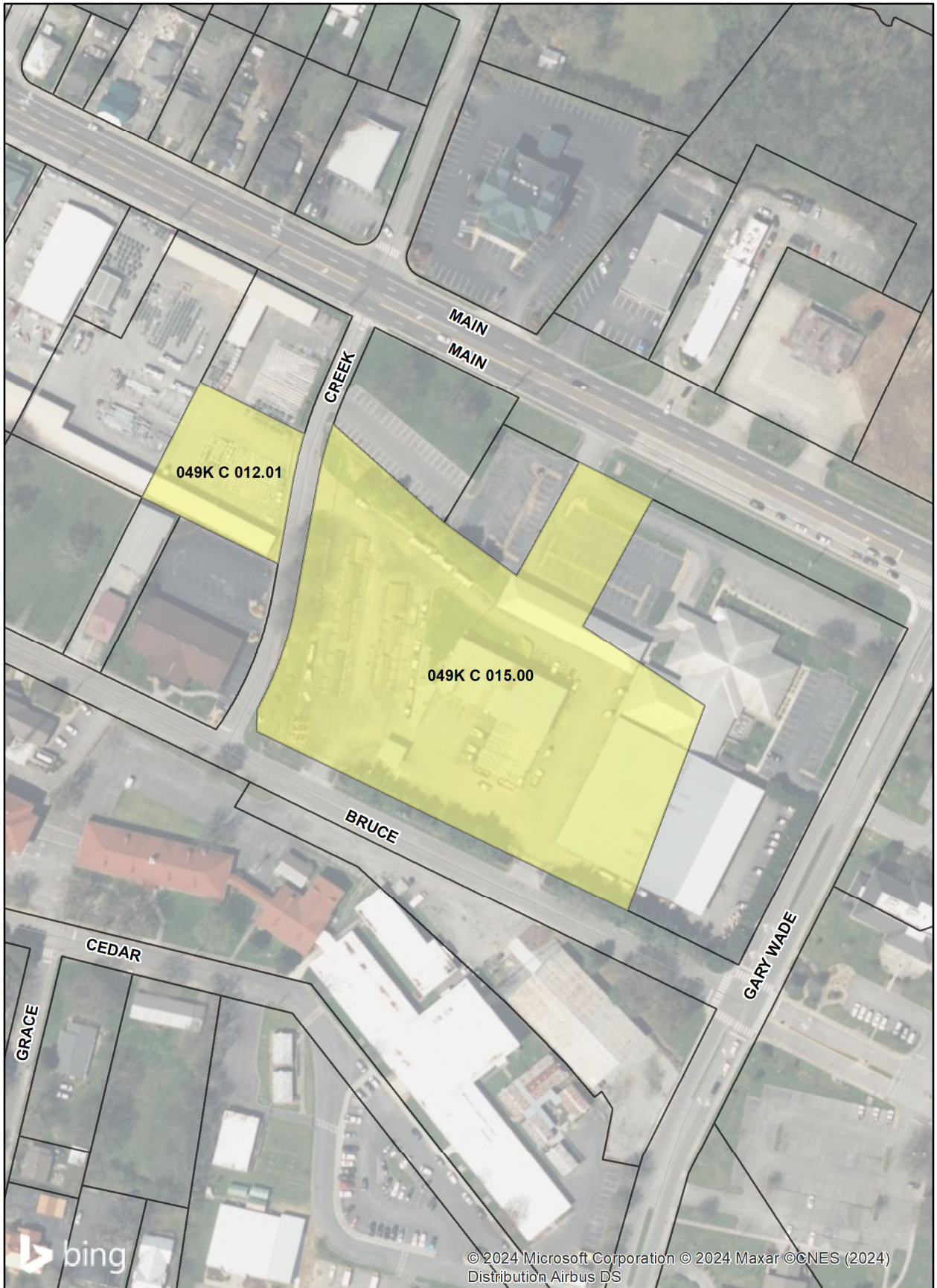
**DATE:** November 18, 2024

**AGENDA ITEM:** Consider approval of Property Conveyance to Sevier County Electric System

**PRESENTATION:** This memorandum seeks authorization to convey two specific properties currently listed on the tax records as being owned by the City of Sevierville to the Sevier County Electric System (SCES). This transfer is intended to support SCES's ongoing infrastructure projects and operational needs as part of their campus expansion. The properties proposed for conveyance are further identified as Tax Map 049K Group C Parcels 012.01 and 015.00. Upon approval, the necessary legal and administrative steps will be undertaken to formalize the conveyance.

**REQUESTED ACTION:** Approval of property conveyance.







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## Board Memorandum

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**DATE:** November 18, 2024

**AGENDA ITEM:** Consider approval of a grant application to the Walmart Foundation's Spark Good program in the amount of \$5,000.

**PRESENTATION:** Application to the Walmart Foundation's Spark Good grants program in the amount of \$5,000 to fund the purchase of bulletproof vests for the Sevierville Police Department, which is a budgeted item.

**REQUESTED ACTION:** Approval of grant application and resulting award if grant application is successful.

**Only organizations with Active status can apply for Spark Good Local Grants.** Organizations with an Incomplete status will not be able to apply for Spark Good Local Grants until onboarding is complete.

## Program Guidelines

- Spark Good Local Grants are awarded through an open application process to eligible organizations operating locally and directly benefiting the service area of the facility from when they are requesting funding.
- All organizations interested in applying for a Spark Good Local Grant must have a Spark Good account on Walmart.com/nonprofits and be verified by Walmart's third-party verification partner, Deed. Only authorized users of the organization's Spark Good account may apply.
- Grant amounts range from a minimum of \$250 to a maximum of \$5,000.
- Grant applications are accepted and reviewed during three submission periods this year. Adjusted deadlines Grant application timelines are as follows:
  - March 1 – July 15
  - Aug. 6 – Oct. 15
  - Nov. 1 – Dec. 31
- Organizations may only have a combined total number of 25 submitted and/or approved applications at any given one time for the calendar year, regardless of quarterly submission.
- Final decisions on applications submitted within each quarter are made prior to the next quarter's application opening.
- If approved, grant funds are distributed through electronic payment.

## Organization Eligibility

- Organizations must have a [Spark Good account](#) and be verified by Deed, Walmart's third-party verification service provider.
- If recommended for funding, the organization must provide electronic payment information to complete the approval process. All grants are disbursed through electronic payment.
- Organizations applying must meet one of following criteria:
  - An organization holding a current tax-exempt status as a public charity under Section 501(c)(3) of the Internal Revenue Code, listed on the IRS Master File and conducting activities within the United States, classified as a public charity under Section 509(a)(1), (2) or (3) (Types I or II); and Deed verified.
  - A recognized government entity: state, county or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes and Deed verified.
  - A K-12 public or nonprofit private school, charter school, community/junior college, state/private college or university; or a church or other faith-based organization with a proposed project that benefits the community at large, such as food pantries, soup kitchens and clothing closets and Deed verified.

**Note:** Non-charities, including organizations recognized as 501(c)(4)s, (c)(6)s, and (c)(19)s like homeowner's associations, civic leagues, or volunteer fire companies, are not eligible at this time.

## Selection and Approval Process

- Facility management review applications and make initial funding recommendations on all submitted requests.
- Each facility manager may set the frequency and process in which application determinations are made.
- The facility manager and the grant administrator reserve the right to adjust the amount awarded to each organization without prior notice.
- Organizations will be notified of any decision via e-mail. All funding decisions are final.
- If an organization is recommended for funding, organization will be notified about how to set up electronic payment to complete the final approval step in the grant application process.
- Upon receiving a grant, organizations may contact the local facility from which funds were awarded to discuss their announcement and/or a formal recognition event (only if desired).

**All grant applications are made subject to review of the organization's reputation and activities and its agreement to comply with applicable terms and conditions. Submission of an application does not guarantee funding. Funding exclusions include: organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, veteran, or disability status.**



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## Board Memorandum

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**DATE:** November 18, 2024

**AGENDA ITEM:** Consider approval of Automated Side Load Solid Waste truck rental in the amount of \$13,500.

**PRESENTATION:** This rental is necessary to keep the Solid Waste Department providing services as necessary. Typically, the automated side load fleet consists of 4 trucks, but currently is down to 2 trucks for the foreseeable future due to mechanical issues. A new truck is expected to be delivered in December which should assist us with providing service as needed and relieve the immediate need for the rental truck after the 1 month proposed rental term. Bids were accepted for the rental, with only 1 provider being able to satisfy the immediate equipment need. The rental will be made from Premier truck rental utilizing funds from the Solid Waste operating budget.

**REQUESTED ACTION:** Approval of Automated Side Load Solid Waste truck rental in the amount of \$13,500.

# Bid Tabulation



## City of Sevierville

310 Robert Henderson Road, P.O. Box 5500

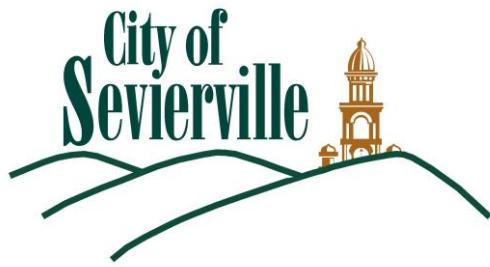
Sevierville, TN 37864

(865) 429-4567

Date: 11/12/24

By: Jim Dennison

		Bid # 1			Bid # 2		Bid # 3	
		Stringfellow			Big Truck Rental		Premier Truck Rental	
Bidder								
Availability		2 Weeks			2 Weeks		Immediately	
Telephone								
Item #	Description	Qty	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Automated Side Load Garbage Truck, 1 Month Rental	1	\$12,000.00	\$12,000.00	\$11,400.00	\$11,400.00	\$10,900.00	\$10,900.00
				\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00		\$0.00
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				\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00		\$0.00
				\$0.00		\$0.00		\$0.00
	<b>Shipping</b>		<b>Not Quoted</b>		<b>Not Quoted</b>			<b>\$2,600.00</b>
	<b>Total Bid</b>			<b>\$12,000.00</b>		<b>\$11,400.00</b>		<b>\$13,500.00</b>



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## Board Memorandum

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**DATE:** November 18, 2024

**AGENDA ITEM:** Consider approval of Project Supplement No. 5 with Orchard, Hiltz & McCliment, Inc., for engineering services for the design and bidding of a second tank at Smithwood tank site for a not-to-exceed amount of \$115,000.

**PRESENTATION:** Please see attached Project Supplement No. 5 from OHM Engineering. Our hydraulic analysis indicated Smithwood tank site as the best spot for an additional tank. This site was originally designed for a second tank. We need additional tank storage capacity to maintain a minimum of 1 day's usage.

The not to exceed price will take us through construction bidding. Construction services are additional depending on the type of tank that is to be built.

**REQUESTED ACTION:** Approval of project supplement with OHM.

**Project Supplement No. 5**

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In accordance with paragraph 1.01 of the Continuing Services Agreement between CONSULTANT and CLIENT for Professional Services dated June 23, 2022 ("Agreement"), CONSULTANT and CLIENT agree as follows:

**Specific Project Data**

- A. Title: Sevierville Smithwood 2 500,000 Gallon Water Storage Tank
- B. Description: Provide professional and technical services related to engineering design, bidding, construction administration, survey, and inspection services related to the construction of the Proposed Sevierville Smithwood 2 500,000 Gallon Water Storage Tank. This will include design plans and specifications.

Our Proposal was prepared based on the following assumptions:

- If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with the City of Sevierville. OHM Advisors will not proceed with additional services without written authorization to proceed from the City of Sevierville.
- The City of Sevierville will provide OHM with all information on hand related to the existing system.
- No additional modeling is required for the water storage tank design. The system has been modeled. The tank size and location have been determined by others, per City of Sevierville.
- Task durations are estimated total times for each task through the duration of the entire project. The estimated days may not be consecutive.

**1. Services of CONSULTANT**

The CONSULTANT will provide professional services to the City of Sevierville for assistance in creating Cost Estimate, Engineering Plans, Specifications, Permitting, and Bid Documents:

**TASK 1: Project Startup / Project Management / Meetings**

- Initial review and coordination of Project Scope
- Preliminary Cost Estimate
- Project management duties, task coordination, schedule, and resource oversight
- Coordination with the City of Sevierville on existing conditions and proposed design
- Kick-off meeting and other coordination meetings, schedule for progress, and project close-out including:
  - o Kick off/overall project meeting
  - o Coordination meetings as required
  - o Project wrap-up meeting

**TASK 2: Survey**

- OHM will gather information and perform boundary and topographical survey services of the site to be used for Engineering Plans

**TASK 3: Geotechnical**

- OHM will subcontract a geotechnical firm to gather the required data for the proposed water storage tank site to be used for Engineering Plans

**TASK 4: Engineering Plans and Specifications**

- OHM will create Engineering Plans for purposes of construction
- OHM will create Project Specifications for purposes of construction
- Engineering Plans will be used to verify quantities of materials and Bid Documents

**TASK 5: QAQC**

- OHM will conduct Quality Assurance and Quality Control of the project documents

**TASK 6: Permitting – TDEC Approval**

- OHM will complete and submit TDEC Permit for approval

**TASK 7: Bidding Phase Services**

- OHM will prepare bid documents for this project which include the following:

- Prepare the advertisement for bids.
- Assist the CLIENT with posting the bid advertisement with on-line plan rooms
- Respond to RFIs from bidders and prepare and distribute addendums.
- Prepare for and attend bid opening.
- Tabulate bids and review bids for compliance to the bid documents.
- Provide a recommendation for award to the CLIENT.
- Conform bid document into contract documents for execution.

**TASK 8: Construction Administration Services**

- OHM will provide construction administration services which include the following:
  - Prepare and attend preconstruction meeting
  - Review and provide comments for submittals/shop drawings
  - Prepare and attend monthly progress meeting
  - Review, prepare, and make recommendations for monthly payment request
  - Respond to Contractors RFIs and prepare and process change orders.
  - Assist with project closeout procedures.

**TASK 9: Construction Inspection Services**

- OHM inspection staff, providing daily construction observation, will be on site to ensure that the project is built in conformance with plans and specifications. It is assumed that OHM Advisors will perform part-time construction observation on site (at a timeline to be determined following full scope of project). This task includes the following:
  - Attend the pre-construction meeting
  - Review required submittals that are received from the contractor
  - Completing Construction Daily Reports in the format acceptable to the owner
  - Fully document all site conditions and any corrective action required
  - Capture digital photos as necessary and document conditions and construction progress
  - Work with the project administrative staff to ensure all items and materials are accounted for to achieve proper project closeout
  - Document all contractor personnel present on site
  - Document weather conditions on site
  - Document and verify appropriate safety measures are used on site
  - Working with contractor to verify quantities daily and balance items as work items are completed
  - Provide punch list/corrective items to the contractor/ensure completion of corrective work

**2. CLIENT'S Responsibilities**

- The City of Sevierville will make available data, studies, and reports relevant to the task scope. When practical, the City of Sevierville will provide payments directly to agencies for permitting fees separate from CONSULTANT invoicing. The City of Sevierville will provide access to relevant facilities.

**3. Times for Rendering Services:**

TASK	Duration
Task 1 - Project Startup / Project Management / Meetings	Project Duration
Task 2 - Survey	30 days
Task 3 - Geotechnical	30 days
Task 4 - Engineering Plans and Specifications	60 days
Task 5 - QAQC	5 days
Task 6 - Permitting -- TDEC Approval	60 days
Task 7 - Bidding Phase Services	30 days
Task 8 - Construction Administration Services	Throughout construction phase
Task 9 - Construction Inspection Services	TBD

Potential schedule related items that may impact task durations are as follows:

- Any extended coordination with the City of Sevierville regarding the gathering of information pertinent to the design
- Any unforeseen delays or changes in funding for the project
- Any unforeseen Permitting delays
- Any delays in materials and/or equipment



**4. Payments to CONSULTANT**

**B. For Method of Payment B, Standard Hourly Rates:**

1. The Standard Hourly Rates shall be as shown on the attached Hourly Rate Schedule.
2. The total compensation for services identified under paragraph 1 of the individual Project Supplement is estimated to be \$115,000 based on the assumed distribution below. A breakdown of this fee by task is provided for informational and tracking purposes. It is possible that some tasks may be higher and some may be lower than this estimate, but we will not exceed the total for all tasks of \$115,000.

<b>Task Description</b>	<b>Not to Exceed Amount</b>
Task 1 – Project Startup / Project Management / Meetings	\$10,000
Task 2 – Survey	\$15,000
Task 3 – Geotechnical	\$7,000
Task 4 – Engineering Plans and Specifications	\$58,500
Task 5 – QAQC	\$1,500
Task 6 – Permitting – TDEC Approval	\$3,000
Task 7 – Bidding Phase Services	\$20,000
Task 8 – Construction Administration Services	TBD closer to construction
Task 9 – Construction Inspection Services	TBD closer to construction
<b>Total</b>	<b>\$115,000</b>

Hourly tasks will be invoiced monthly based on the attached Hourly Rate Schedule, plus reimbursable expenses.

**5. Subconsultants: Geotechnical**

**6. Other Modifications to Continuing Services Agreement: N/A**

**7. Attachments: 2025 Hourly Rate Schedule**

**8. Documents Incorporated By Reference: N/A**

Approval and acceptance of this individual Project Supplement No. 5, including the attachments listed above, shall incorporate this document as part of the Continuing Services Agreement. CONSULTANT is authorized to begin performance upon its receipt of a copy of this individual Project Supplement signed by CLIENT.

The effective date of this individual Project Supplement No. 5 is November 12, 2024.

The City of Sevierville  
CLIENT

Orchard, Hiltz & McCliment, Inc.  
CONSULTANT

\_\_\_\_\_  
Keith Malone  
Water & Sewer Director

\_\_\_\_\_  
Brian H. Whitaker, P.E., CPESC  
Principal

\_\_\_\_\_  
Date

11/12/2024  
\_\_\_\_\_  
Date