

**BOARD OF MAYOR AND ALDERMEN
CITY OF SEVIERVILLE, TENNESSEE
December 16, 2024**

A regular meeting of the Board of Mayor and Aldermen of the City of Sevierville, Tennessee, was held at the Sevierville Civic Center, 130 Gary Wade Boulevard, Sevierville, Tennessee, on December 16, 2024 at 6:00 PM.

Present and participating at the meeting:

Robbie Fox, Mayor
Wayne Helton, Alderman
Devin Koester, Vice Mayor
Travis L. McCroskey, Alderman
Joey Ohman, Alderman
Mitch Rader, Alderman

Senior Staff present:

Tracy Baker, Asst. City Administrator
Corey Divel, Development Director
Matt Henderson, Fire Chief
Keith Malone, Water & Sewer Director
Joseph Manning, Police Chief
Lynn McClurg, Chief Financial Officer/City Recorder
Martha Norris, Convention Center Director
Ed Owens, City Attorney
Bob Parker, Parks & Recreation and Golf Director
Dustin Smith, Deputy City Administrator
Doug Tarwater, Public Works Director
Russell Treadway, City Administrator
Brian Wagner, Information Services Director

Mayor Fox chaired the meeting with Lynn K. McClurg as secretary of the meeting. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the minutes of the December 2, 2024 meeting and to dispense with the reading. Motion carried.

PUBLIC FORUM

Mayor Fox opened the public forum section of the meeting. There being no comments, the public forum was closed.

REPORTS & COMMUNICATIONS

Mayor Fox noted the submission of monthly reports. The Board noted the success of the Christmas parade.

BOARD APPOINTMENTS

Mayor Fox requested ratification of the following board/committee appointment(s):

Historic Zoning Commission	Travis Bradley	Term expires 1/30/2026
	Rodney Tarwater	Term expires 1/30/2030

A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the appointment(s) as recommended. Motion carried.

NEW BUSINESS

Mayor Fox presented and placed for passage an ordinance O2024-019 entitled "AN ORDINANCE TO CLOSE AND ABANDON A PORTION OF RIGHT-OF-WAY, INDUSTRIAL PARK ROAD." A motion

was made by Alderman Helton and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-020 entitled "AN ORDINANCE TO AMEND CHAPTER 2 AND CHAPTER 3 REGARDING THE TOURIST COMMERCIAL DISTRICT OF THE SEVIERVILLE ZONING ORDINANCE." Divel noted that the ordinance pertains to requirements for minimum floor area per dwelling unit for upper floor housing in the Tourist Commercial zone. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-021 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.2.8)." Divel noted that the ordinance updates the zoning ordinance to distinguish between Residential Care and other uses. A motion was made by Vice Mayor Koester and seconded by Alderman McCroskey to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-022 entitled "AN ORDINANCE TO AMEND CHAPTER 3 OF THE SEVIERVILLE ZONING ORDINANCE (ADDING SUBSECTION 3.4.8.10)." Divel noted that the ordinance updates the zoning ordinance to distinguish between traditional tattooing and permanent makeup. A motion was made by Alderman Rader and seconded by Alderman Ohman to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox presented and placed for passage an ordinance O2024-023 entitled "AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF SEVIERVILLE, TENNESSEE, AS SET FORTH IN THE SEVIERVILLE MUNICIPAL CODE, SECTION 14-201 TO REZONE PROPERTY LOCATED AT 1331 OLD NEWPORT HIGHWAY AND DOLLY PARTON PARKWAY (TAX MAP 050, PARCEL 079.08) FROM ARTERIAL COMMERCIAL (AC) DISTRICT TO INTERMEDIATE COMMERCIAL (IC) DISTRICT". A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the ordinance as presented and to dispense with the reading. Those voting Yes: Helton, Koester, McCroskey, Ohman, Rader. Those voting No: None. Fox declared the ordinance passed on first reading.

Mayor Fox recognized Dustin Smith, who presented a request on behalf of the owners of East Ridge Liquor, for a twelve-month extension to the time requirement for opening a retail package store after receiving the certificate of compliance for zone 4 on February 12, 2024. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to table the item. Motion carried.

Mayor Fox recognized Brian Wagner, who requested approval to purchase website creation and data transfer services from professional services vendor Civic Plus in the amount of \$43,478.25 under GSA-35F-0124U. A motion was made by Alderman Ohman and seconded by Alderman Helton to approve the purchase as presented. Motion carried.

Mayor Fox recognized Brian Wagner, who requested approval to renew police investigative software from Leads Online in amount of \$12,699.00. A motion was made by Alderman McCroskey and seconded by Alderman Rader to approve the purchase as presented. Motion carried.

Mayor Fox recognized Bob Parker, who requested approval of repair services for the Pool-Pak natatorium heating and cooling system with factory-approved vendor Southeastern Heating and Air in the amount of \$36,470.00. Parker noted that, while the repair was unanticipated, budgeted funds can be moved

from other projects to cover the expenditure. A motion was made by Vice Mayor Koester and seconded by Alderman Rader to approve the purchase as presented. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval to purchase a 2025 Ford police utility vehicle from Ford of Murfreesboro in the amount of \$47,626.00 under state contract SWC209-80356. Manning noted that this is a replacement for a damaged vehicle for which an insurance claim has been filed. A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the purchase as presented. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval to purchase hardware to outfit seven police pursuit vehicles from Dana Safety Supply in the amount of \$38,437.81 under state contract SWC202-83196. A motion was made by Alderman Helton and seconded by Alderman Ohman to approve the purchase as requested. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval to purchase lighting equipment to outfit five police pursuit vehicles from Dana Safety Supply in the amount of \$20,843.00 under state contract SWC202-83196. Manning noted that the purchase is funded by a THSO grant. A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the purchase as requested. Motion carried.

Mayor Fox recognized Joseph Manning, who requested approval of an expenditure with Walters State Community College in the amount of \$11,740.00 for four new officers to attend the Law Enforcement Training Academy. A motion was made by Alderman Helton and seconded by Alderman McCroskey to approve the expenditure as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of project supplement #6 with Orchard, Hill & McCliment, Inc. in the not-to-exceed amount of \$148,500.00 for engineering services to design and permit the Boyd's Creek tank water booster station. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the supplement as presented. Motion carried.

Mayor Fox recognized Keith Malone, who requested approval of the following expenses in excess of \$10,000.00:

- | | | | |
|----------------------|-----------------------------|-------------|----------------|
| • SE Diving Services | Wet well intake cleaning | \$21,525.00 | Prof. services |
| • TN One-call System | Call Before You Dig service | \$11,494.96 | Sole source |

A motion was made by Vice Mayor Koester and seconded by Alderman Helton to approve the expenses as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval to purchase a curbing machine from low-price vendor Power Equipment Company in the amount of \$11,750.00. Tarwater noted that the machine will first be used for the City Park parking lot expansion. A motion was made by Alderman McCroskey and seconded by Alderman Helton to approve the purchase as requested. Motion carried.

Mayor Fox recognized Doug Tarwater, who presented a proposal for roofing consultant/structural engineer services and recommended approval of a contract with Metal Roof Consultants, Inc. in the amount of \$40,000.00 for specifications, plans, bid and construction administration for replacement of the City Hall roof. A motion was made by Alderman Rader and seconded by Vice Mayor Koester to approve the contract as presented. Motion carried.

Mayor Fox recognized Doug Tarwater, who requested approval of a Congestion Mitigation and Air Quality (CMAQ) grant contract with TDOT in the amount of \$479,275.00 for the Dolly Parton Parkway and Veterans Boulevard intersection project. Tarwater noted that the 80/20 grant will offset \$383,420.00 of the City's obligation. A motion was made by Vice Mayor Koester and seconded by Alderman Ohman to approve the contract as requested. Motion carried.

Mayor Fox recognized Matt Henderson, who requested approval to purchase replacement fire hose from Municipal Emergency Services in the amount of \$41,800.00 under Sourcewell contract 020124-MES. A motion was made by Alderman McCroskey and seconded by Vice Mayor Koester to approve the purchase as requested. Motion carried.

Mayor Fox recognized Keith Malone, who presented the WK Dickson recommended bid for the Collier Drive Bridge pump station and force main and requested approval of a contract with Hurst Excavating LLC in the amount of \$738,101.00. Malone stated that the previously received Vulcan Materials settlement is the source of funding for the project. A motion was made by Alderman Rader and seconded by Alderman Helton to approve the contract as presented. Motion carried.

There being no further business to discuss, the meeting adjourned at 6:28 PM.

Approved: _____
Robbie Fox, Mayor

Attest: _____
Lynn K. McClurg, City Recorder